

RULES OF PROCEDURE FOR COLORADO COLLEGE SIAM STUDENT CHAPTER

This Rules of Procedure (hereinafter called "Rules") apply to the SIAM Student Chapter called "Colorado College Chapter of SIAM".

The Student Chapter to which these Rules apply is formed by the Society for Industrial and Applied Mathematics and shall operate within the Bylaws of the parent organization. The SIAM bylaws specify how Student Chapters are formed; see the SIAM bylaws for details. The Chapter shall not affiliate with any other organization without first obtaining the written approval of SIAM. Provisions for SIAM Student (University) Chapters are contained in the SIAM Bylaws and are included in these Rules. No provisions of these rules shall be construed so as to contradict the Bylaws of SIAM.

ARTICLE I PURPOSE

The objectives of SIAM, as established in the Certificate of Incorporation, are:

- To further the application of mathematics to industry and science.
- To promote basic research in mathematics leading to new methods and techniques useful to industry and science.
- To provide media for the exchange of information and ideas between mathematicians and other technical and scientific personnel.

The objectives of the Colorado College SIAM Student Chapter are:

- To encourage students to explore opportunities in applied mathematics.
- To invite speakers from a variety of geographical and academic backgrounds to provide lectures and presentations on their fields of study and career opportunities in applied mathematics.
- To participate in field trips to research institutions and corporations with positions in applied mathematics that will provide students and interested persons with opportunities to learn about careers in applied mathematics within various disciplines.

ARTICLE II ACTIVITIES

The chapter will invite speakers from a variety of geographical and academic backgrounds to provide lectures and presentations on their fields of study and career opportunities in applied mathematics. In addition, the chapter will organize field trips to research institutions and corporations with positions in applied mathematics that will provide students and interested persons with opportunities to learn about careers in applied mathematics within various disciplines. Other activities include coordinating with nearby learning institutions to discuss current research and discoveries and hosting an annual event in celebration of Mathematics Awareness Month on the Colorado College campus. Through regular chapter meetings, students

and faculty members across the Colorado College campus will have the opportunity to exchange ideas, plan and coordinate chapter events, and share research experiences.

ARTICLE III INSTITUTION SERVED

Student chapter members will be recruited from Colorado College.

ARTICLE IV MEMBERSHIP

Section 1. Any student engaged or interested in mathematics or computing and their applications shall be eligible for membership in this Chapter. SIAM encourages chapters to be interdisciplinary, including student members from multiple departments. Faculty members from various departments are also encouraged to attend regular meetings and events.

Section 2. No dues will be collected for the 2013-2014 calendar year.

Section 3. Chapter members shall have the privileges of SIAM membership only if they are regular or student members of SIAM. Members should attend six or more blockly meetings and actively participate in chapter events. If members cannot attend at least six meetings they can make other arrangements to plan events, etc. Member privileges include subscribing to a free student membership, participating in field trips, running for office and voting.

Section 4. All members of the chapter who are students enrolled in the sponsoring institution(s) are eligible for free student memberships in SIAM. Chapters shall encourage their members to join SIAM either online, by submitting printed membership applications, or by submitting a list of its student members to SIAM so that complimentary student membership in SIAM can be processed. Free student memberships may be renewed every year that the student remains a student member of the chapter.

Section 5. Termination of student membership will occur if a student fails to meet the previously stated requirements or upon leave or graduation at Colorado College.

ARTICLE V SPONSORSHIP

Section 1. The Sponsor is Colorado College.

Section 2. The Sponsor of the Chapter shall appoint a Faculty Advisor for the Chapter. The Advisor must be a member in good standing with SIAM. In the event said Advisor relinquishes his/her position, the Sponsor shall appoint a new Advisor. The responsibilities, rights and duties

of the Faculty Advisor shall be those normally assigned to the Faculty Advisor of student organizations of the Sponsor, but in addition, the Faculty Advisor is expected to take leading role in the development of the Chapter activities consistent with the objectives of SIAM.

ARTICLE VI OFFICERS

Section 1. The Chapter shall have a President, a Vice-President, two Secretaries and a Treasurer. Additional positions can be created based on the needs of the chapter. A vote will take place to determine these positions. Officers shall be chosen from Student Members of the Chapter and must be Student Members in good standing with SIAM.

Section 2. The President shall preside at the meetings of the Chapter (and the Chapter Executive Committee (see Article VII below)). In the absence of the President, the Vice-President shall assume the duties of the President. In the absence of the latter, the Secretary shall assume said duties.

Section 3. The Secretary shall keep a record of the affairs of the Chapter, handle correspondence, and submit an annual report of Chapter activities to the Secretary of SIAM, which report shall be suitable for publication in SIAM News or its equivalent.

Section 4. The Treasurer shall receive and take custody of Chapter funds, and shall submit an annual Treasurer's Report and other financial reports, as requested, to the Treasurer of SIAM. The annual Treasurer's Report shall be prepared as of the end of the academic year and shall be transmitted to the Treasurer of SIAM by no later than 30 days following the end of the academic year.

Section 5. Elections will take place at the end of every academic year. In 2014, elections will not take place due to the late start of the chapter. Students interested in obtaining a position can campaign in any way they choose and an election will be held in May.

ARTICLE VII OTHER COMMITTEES

Section 1. When forming a committee, volunteers will be selected first. If there are no volunteers, officers will select committee members based on experience level and past participation. The committee members may decide how they would like to distribute roles.

ARTICLE VIII MEETINGS

Section 1. There shall be at least eight meetings per year. Meetings will take place once per block (approximately once per month) during the Colorado College academic year. Meetings

will occur on the second Monday of each block unless a vote has been taken to change the meeting times. A majority of student chapter members must vote in favor of the date change.

Section 2. The Chapter shall conduct a business meeting once per year during the month of September. Other business meetings may be called by the President or the Treasurer on two weeks notice.

ARTICLE IX CHAPTER FUNDS

Section 1. Funds given by the Colorado College Student Government Association, the Mathematics Department at Colorado College, and SIAM will constitute the funds for this SIAM Student Chapter.

Section 2. The Chapter shall deposit all unused funds to which it has legal title in excess of \$200 in an insured savings account, unless current operating commitments are in excess of that amount or unless the Chapter Treasurer obtains a written authorization from the SIAM Treasurer.

Section 3. The Treasurer shall maintain books of account that show income and expense items for all activities and balances for all accounts of the Chapter.

Section 4. The Chapter may request a grant or loan from the Treasurer of SIAM under the provision of Article XI, Chapter 8 of the Bylaws of SIAM. Such requests shall be made by submission of "Request for Funding" form to SIAM and include a current financial statement for the Chapter and a proposed budget for the requested funds.

Section 5. Other than seeking funds from the sponsoring institutions of the chapter, no officers or member of the Chapter may apply for a grant to support the Chapter activities or enter into any contract to support such activities or provide services, without approval of the President and the Treasurer of SIAM acting on behalf of the Treasurer.

ARTICLE X AMENDMENTS

Section 1. These Rules may be altered or amended with the approval of the SIAM Board of Trustees. Submission to the board of proposal alterations or amendments shall be made only after approval by majority vote of members of the Chapter present (or represented by proxy) at a scheduled meeting.

ARTICLE XI TERMINATION OF THE CHAPTER

Section 1. A Chapter may terminate itself by the unanimous vote of the members of the Chapter present (or represented by proxy) at a scheduled meeting, provided that notice of the proposed

termination and the meeting at which it is to be considered has been given to all Chapter members at least 30 days in advance.

Section 2. A Chapter may be terminated by the board if there has been no Chapter activity for one year.

Section 3. In the event a Chapter terminates, the funds to which it has legal title shall revert to the account of SIAM

Approved, SIAM Board of Trustees, December 3, 1977

Revised, SIAM Board of Trustees, June 21, 2003

Revised, SIAM Board of Trustees, July 12, 2013

Revised November 18, 2013