



Dear Applicant,

Thank you for your interest in applying to the Learning Link Career Observation Program sponsored by Memorial Hospital. The purpose of this program is to give students an opportunity to discover new interests and gain valuable insights about careers in health care.

The program is designed to build a connection between what is taught in the classroom and how that knowledge may be used in a future career. Students are given a “real-world” look at a specific career field which provides very valuable knowledge that can either confirm a student’s career interests or help them to explore new avenues that were previously undiscovered. The program also begins to build a relationship between the student and the institution, ultimately creating a connection where Memorial Hospital may be seen as a potential employer of choice.

Program goals include:

- Specific medical career skills and knowledge
- Specific medical/health care career understanding
- Exposure to a general health care work atmosphere
- Exposure to the Memorial Hospital culture
- Opportunity to ask questions
- Opportunity to promote a career field/interest
- Providing a connection between school and work
- Providing adult expertise in career planning
- Providing a career awareness tool to local guidance counselors, career counselors and educators
- Understanding the hospital patient
- Patient Confidentiality and HIPAA Policies

Application requirements for students include:

- Being 18 years or older at the time of the program start
- Current enrollment in college or community college classes
- Strong interest in the medical/health care field
- Completion of a health and drug screen through UCHealth Employee Screen (NOTE: flu shots will be mandatory during flu season)
- Ability to complete 50 hours of observation within the 8 week program

Key dates for the fall 2016 program are:

Application Deadline: Friday, September 16

Notification: Friday, September 23

Orientation: Monday, September 26

Session Start/End: Monday, October 3 – Sunday, November 27 (8 weeks)

Mandatory Exit Presentation:

STUDENTS WILL NEED TO CHOOSE ONLY 1 OPTION

Wednesday, November 30 (day) or Thursday, December 1 (evening)

This packet includes the application, instructions and observation areas. Please read through all materials carefully before applying. **Materials must be received** by the Volunteer Services Coordinator by **SEPTEMBER 16, 2016**. For questions or additional information, please contact the Memorial Hospital Volunteer Services Department at 719-365-5372.

Application Check List

Please ensure that you have included the following items prior to submitting your application.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED AFTER THE DEADLINE.

Applicants are required to submit:

- A signed and completed application. Please provide comprehensive responses to the questions. Additional sheets may be attached if necessary.
- Two letters of recommendation. Letters **MUST** be provided by someone other than a family member. Recommended references include: school counselor or advisor, professor, teacher or a community member (i.e. coach, work supervisor, clergy and/or mentor).

Mail to: Volunteer Services Department
Memorial Hospital Central
1400 E. Boulder Street
Colorado Springs, CO 80909

Or email: Beth.Konikoff@uchealth.org

Applications are scored based on a point system that evaluates the applicant in several areas. Students with the highest scores will be selected. Program is limited to the top 25 students. Students not selected may reapply for following sessions. Accepted applicants will receive an email with further instructions. Applicants who were not accepted will receive written notification to their home address shortly after the deadline.



UCHealth

Memorial Hospital Learning Link Career Observation Program Application (Please print or type)

Semester Applying For: Fall 2016 _____

Name

Last	First	Middle Initial
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Email Address _____

Mailing Address

Street or PO Box	City	Zip
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Cell Phone _____

Home Phone _____

Date of Birth ____/____/____

Age _____

M ____ F ____

Race

Asian/Pacific Islander ____ Black ____ Hispanic ____ Native American ____ White ____ Other ____

Name of School _____

Current Grade Level this Semester _____ GPA _____

Work or Volunteer Experience _____

What are your career aspirations? _____

Why do you want to participate in the Learning Link Program?

What are your expectations of the program?

IN CASE OF EMERGENCY (required)

Name	Relationship	Phone
Family Physician _____		
Phone _____		

Describe any physical or emotional limitations that might prevent you from doing a specific type of work:

I certify that the above facts are complete and accurate to the best of my knowledge. I also understand that any false statements may be cause for immediate dismissal from the program.

Applicant's Signature (required) _____ **Date** _____

**YOU MUST BRING THIS FORM WITH YOU THE RECEPTION/ ORIENTATION –
MONDAY, SEPTEMBER 26.**

Observation Areas **All areas are subject to current availability*

Please select your areas of interest from the list below. REMEMBER: Your ability to observe must coincide with your school schedule. Observation shifts are scheduled when it is most beneficial for the student and the department. You will work with the department preceptor for scheduling. Due to the high volume of requests for the Emergency Department, Outpatient Surgery and Birth Center, there is limited placement.

Areas: Central Hospital, 1400 E. Boulder Ave	Available times to observe:
Adult Intensive Care Unit	8:00 AM-3:00 PM (Physician rounds M-F at 10:30)
Birth Center (Central)	7:00 PM-11:00 PM
Birth Center	7:00 PM-11:00 PM
Emergency Department	7:00 PM-11:00 PM
Gastrointestinal Lab/Conscious Sedation/Rad RN	8:00 AM-10:00 AM (M-F)
Inpatient Wound Care (nursing)	9:00 AM-3:00 PM (M, W, F)
Mother Baby	8:00 AM-4:00 PM
Oncology	7:00 AM-4:00 PM
Outpatient Rehab	8:00 AM-4:00 PM (M-F)
Outpatient Surgery	7:00 AM-11:00 AM (M-F)
OR *North	6:30AM-10:30 AM (M-F)
Pharmacy	8:00 AM-4:30 PM M-F, 11-5 Saturdays
Post Anesthesia Care Unit	10:00 AM-3:00 PM (M-F)
Radiology	8:00 AM-8:00 PM
Rehabilitation Care Unit - 76	8:00 AM-4:00 PM
Surgical Trauma – 65	8:00 AM-12:00 PM (M-F)
Women’s Pavilion	8:00 AM-8:00 PM

Areas: North Hospital, 4050 Briargate Parkway	Available times to observe:
Birth Center	7:00 PM-11:00 PM
Mother Baby	8:00 AM-4:00 PM
Post Anesthesia Care Unit	10:00 AM-3:00 PM (M-F)

1st Choice	Times Available
2nd Choice	Times Available
3rd Choice	Times Available

SPACE IS LIMITED. ASSIGNMENTS ARE MADE ON A FIRST COME, FIRST SERVE BASIS.
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