

November 2016

National Career Development Month

Do a little bit each week to get you one step closer to your career goals.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Block 3, Week 2 This week, think about where you are in your career development. Where do you want to be? What could this month look like for you? What do you want to accomplish? This could look like anything from <u>identifying your interests</u> to advancing your <u>job or internship search</u> . Whatever your goals are, write them down. Also think about <u>making an appointment</u> with a Career Coach to get started.	2	3	4	5
6 Block 3, Week 3 This week, shift your focus back on things you've already done. Did you complete a job or internship this summer? Join a <u>new club</u> this year? Start volunteering? Spend some time updating your <u>resume</u> . While you're thinking back, see if you can connect with a previous supervisor that will make a good <u>reference</u> . Finally, think or write about how your liberal arts education has impacted you. Practice out loud how you would respond to this type of question in an <u>interview</u> .	7	8	9	10	11	12
13 Block 3, Week 4 Okay, now shift forward again: it's week 4, and we know you're slammed with work for class. Take a couple of study breaks to peruse the web. Find three blogs to follow that will keep you updated on news and trends in your industries of interest. Also, look at some <u>job and internship resources</u> to get a sense of what's out there that sounds good (or terrible!) to you. It's important to know what you definitely don't want to do, too. Check out <u>SUCCESS</u> or <u>Indeed.com</u> to start.	14	15	16	17 Fall Break	18	19
20 Fall Break	21	22	23	24 Happy Thanksgiving!	25	26
27 Block 4, Week 1 Take some time to reflect on the month and on your goals. What did you accomplish? What more do you have left to do? <u>Make an appointment</u> with a Career Coach to set more goals and continue your hard work!	28	29	30			



For more information, please visit:

www.coloradocollege.edu/careercenter