



Colorado College Student Government Association

2012-2013 CCSGA Executive Council Elections

February 20, 2012

Dear potential Executive Council candidate for the 2012-13 CCSGA Executive council:

Thank you for your interest in serving your fellow students! In this letter we hope to give you a better understanding of the role of the CCSGA, positions available, eligibility requirements and responsibilities of elected members so you enter this election wisely. The Colorado College Student Government Association (CCSGA) is the student government at Colorado College and is responsible for—among a multitude of duties—the following:

- Recognizing and chartering student organizations
- Serving as a liaison between the student body and administration
- Serving as a liaison between Colorado Springs City Council and the student body
- Funding student organizations and student led campus events
- Spearheading special projects such as the Student Space and Discount Card
- Receiving and responding to student concerns

Positions Available

The CCSGA comprised of 18 democratically elected representatives from various districts around campus, including four At-Large Representatives who represent the entire study body. The positions available in this election are the five of the Executive Council:

1. CCSGA President
2. CCSGA Executive Vice President
3. Financial Vice President
4. Constitutional Vice President
5. Student Concerns Vice President

Commitment

Executive Council Members have a wide range of responsibilities including chairing standing committees, communicating CCSGA activities and policies with the student body and working with various student groups. All members of the CCSGA Executive Council should be willing and ready to commit between ***10-25 hours per week*** to CCSGA related activities and work.

Below are descriptions of each position:

CCSGA President:

The SGA President serves as the president of the student body, representing student voice and concerns to administration and the greater college community. The role also entails presiding over all meetings of the full council and executive council, creating agendas for each meeting, communicating with the SGA advisor, and facilitating conversation between student organizations and the SGA. As the year progresses, different council and campus concerns arise and the president often called upon to face these challenges.

Financial Vice President:

The SGA Financial Vice President chairs the Student Finance Committee, which is responsible for the management of the student activity fee and granting funding to dozens of events throughout the year along with operational budgets for all chartered student groups. The Financial Vice President also has the power, with the help of the Business Office, to reallocate funding and create new sources of funding as campus needs arise, such as sustainability grants or alcohol-free event funding. Because this position requires a degree of institutional knowledge, candidates must meet outlined requirements and be approved to run by the Election Commission.

Executive Vice President:

The Executive VP assumes the duties of the President in the absence of the President, chairs the Outreach Committee, maintains regular communication with those students serving on All College Committees, and is a liaison between the city council and the SGA.

Constitutional Vice President:

The Constitutional Vice President chairs the Constitution Committee which is charged with overseeing both organization status application processes (recognized and chartered in both the fall and spring), keeping the Constitution of the Student Government Association current and pertinent, and organizing elections. Additionally, the Constitutional Vice President is responsible communicating with all student organizations that have official relationships with the CCSGA and serving as an active member of the Executive Council. Takes the lead responsibility in CCSGA public relations activities, knows the CCSGA Constitution, its Bylaws, makes final parliamentary decisions upon the request of the President, and presides over any impeachment hearings.

Student Concerns Vice President:

The Student Concerns VP assumes the duties of the President in the absence of both the President and the Executive Vice President, chairs the Student Concerns Committee of the CCSGA, whose projects seek to improve the overall campus climate. This position is also in charge of hosting regular town-halls with the greater community. As such, the Student Concerns Vice President must be readily accessible for students and must also be willing to serve as a mediator.

Eligibility and Requirements

To be eligible to run, candidates must meet the following qualifications, and be approved to run by the Election Commission. **All applications are due Friday, Feb 24th at 5:00 PM** at the Campaign Rules meeting (Worner 213), or previously into the Worner Desk.

Good standing with Colorado College and not be on academic or conduct probation

Minimum of 2.5 GPA

Completed Application (short answers, petition, photo, and required receipts)

Resume

Additional Requirements for Finance Vice President:

- Previous leadership position in an on-campus student organization
- Have applied for CCSGA funds in a special event or budgetary capacity
- Letter of Recommendation

Elections

Elections for all positions will be held on Thursday, March 8th concluding campaigning prior to election (Feb. 24th-March 7th). A full list of election rules and an election timeline are enclosed.

We hope this admittedly tedious letter hasn't dissuaded you from running. To us, CCSGA is an opportunity to make a positive impact on Colorado College and the community.

If you have any questions about the campaign, positions, retreat or anything else regarding CCSGA, do not hesitate to contact Arielle Rocca the Commission Chairs. We appreciate your interest and look forward to your campaigns and possible election to the CCSGA!

PART I

CCSGA Executive Council Candidate Application 2012

*If you have any questions, or please contact:
Arielle Rocca at arielle.rocca@coloradocollege.edu
Please have a digital copy or all short answers!*

1. General Information:

Name: _____
Email: _____
Worner Box: _____ Residence: _____
Phone Number: _____
GPA: _____

2. Please Indicate the Position You Wish to Run For:

- President
- Executive Vice President
- Vice President Student Concerns
- Financial Vice President
- Constitution Vice President

3. Are you planning to study abroad at all in the coming year? Please list any time you expect to spend off campus (due to classes or otherwise) that will exceed one week. **Please note that if you are going to be off-campus for a semester or more, you are not eligible to run.**
4. What are your reasons behind running for SGA? Why do you think you are the most eligible applicant?
5. What student groups have you been a member of? What leadership positions have you held? (First years may include High School experience)
6. What do you think is the biggest problem at CC? Please explain in depth
7. Please articulate your vision for CCSGA and the CC community. What are your greatest concerns on campus right now? How would you propose to change them? What do you want to enhance?

(Please use the other side or another sheet of paper to answer all questions.)

*Also, please be as sustainable as possible in advertising your campaign. All of the information that you present will be posted online for the campus to see in order to help their decision making. Please have this **application complete by 5:00pm on Friday, February 24th** and bring to Worner 213 for the Campaign Rules Meeting. If finished before, please turn the application into the Worner Desk.*

PART II.

COLORADO COLLEGE STUDENT GOVERNMENT ASSOCIATION

2012 Executive Council Petition of Candidacy for

By signing the below petition I confirm that the above candidate will effectively perform the duties of the Executive Council position she or he is running for.

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PART III.

Please submit:

- Resume
- Photo
- Required Receipts

PART IV.
The Colorado College Student Government Association
Executive Council Election 2012
Timeline

Monday, Feb 20- Monday Feb- 27th – Applications will be available at the Worner desk and the CCSGA website. Applications will be due on Fri, Feb 24th but the election commission will accept any late applications with an explanation as to why the application is late.

Wednesday Feb 22nd- There will be an information meeting about the elections. Candidates can come with any questions about the election process. **Pizza is provided!**

Applications will be due Friday Feb 24th at 5pm- There will be a mandatory meeting for all candidates in upstairs Worner 213 at 5:00pm to discuss the rules and regulations.

Campaigning will start at 7pm on Friday Feb 24th at 7:00pm.

Campaigning will continue throughout the week.

There will be a meet and greet the candidates on Thursday March 1st at 5pm. - This will be a meet and greet the candidates in Perkins lounge at 5pm. There will be food and beverages. The candidates can answer any questions about their platforms and goals for the next year.

The Great Debate March 7th 2012 5pm-7pm!!!!
Invite all your friends!

Elections on March 8th, all day.
This is it!!!!

PART V.

2012-2013 Executive Council Election Rules

The Election of the 2012-2013 CCSGA Executive Council shall be held ONLINE and in Worner on Thursday March 8th, 2012. All students of The Colorado College will receive an email from the CCSGA on Thursday morning with a link to the Survey Monkey poll for the election and may vote UNTIL 7PM that evening. Each student will be able to vote for ONE candidate for each council position. The following are the official election rules for the 2012 CCSGA Executive Council Elections.

- 1. A meeting of all the candidates will be held on Friday, February 24th, 2012 at 5:00PM in Worner 213.** This *mandatory* meeting for all candidates will be to review the election rules and timeline and answering questions.
- 2. Campaigning begins Friday February 24th, 2012 at 7:00pm.** From this time on, posters can be hung, Facebook ads can run, pamphlets can be handed out, etc. Before this time absolutely NO CAMPAIGNING CAN OCCUR except for simple verbal campaigning (i.e. CC Student A: "How's it going?" Candidate #1 "Everything's swell. Did you know that I'm running for (insert position) next week?")
- 3. Negative campaigning is absolutely prohibited.** Campaigning in poor taste like personal attacks or demeaning caricatures is obviously illegal but to ensure that no issues of any kind arise, YOU MAY NOT EVEN REFERENCE YOUR OPPONENTS in your campaigning. As important as it may seem, this is college student government not a national presidential campaign. Keep it clean.
- 4. Campaigns may not violate college policy. Period.** Please use common sense; anything that would make the administration cringe is not only *not* going to get you elected but will get you removed from the ballot and potentially force you to face consequences beyond the CCSGA.
- 5. Campaigning in the Election Zones must end at 8:00am on Thursday March 8th, 2012.** The first Election Zone is from Cache la Poudre to the path that runs into Cossitt and from north bound Cascade to the path running between Worner and Honnen. Basically the Worner Center and the second election zone being all non-partisan tables staffed by the election commission. (i.e. lounges and outside of major dorms) These areas must be completely clear of campaign materials like posters, pamphlets INCLUDING T-SHIRTS, PINS AND ANYTHING ANYONE might bring in. The CCSGA will have several laptops set up in Perkins Lounge and around campus to remind/show students how to vote from around 12:00-1:00PM and again from 5:30-7:00PM.
- 6. Large posters must be removed from Worner by Wednesday March 7th, 2012 at 11:59PM. No large posters hanging in Worner day of the election.**
- 7. Candidates may not be anywhere near students while they are voting.** Students may vote from nearly any computer on campus. Therefore, candidates may not influence votes by being near students while they vote. (i.e. not in election zones.)
- 8. Partisan tables are prohibited.**
- 9. Worner Box Campaigning is prohibited.** This isn't our rule it's the mailrooms but every candidate must abide by it. If you want to reach the student body you're going to have to be creative.
- 10. Be careful of online campaigning.** Campaigning online is not prohibited but candidates must exercise caution when doing so. Anything posted online (Facebook, MySpace, emails, websites, blogs or anything else) under your name (even if it's not you) falls under the same scrutiny of all other types of campaigning.
- 11. Posters cannot be hung in Rastall, The Preserve, Benjaminn's or Colorado Coffee, or the TV's in Worner.** Bon Appetit doesn't want it and we'd like to keep eating a "politically neutral" time.
- 12. Do not tape posters to the ground anywhere.** This is a new ADA (Americans with Disabilities Act) rule this year, which applies to all student organizations so we'd like to set the example.

13. **Each candidate will have \$50 to spend on their campaign provided by CCSGA.** *All* campaign expenditures must be recorded on the sheet provided (with receipts if available) and turned into the **Worner Desk by 7:00pm on Thursday March 8th, 2012.** Printing from the library is free and colored paper is available in the Book Store for cheap.
14. **You can't accept any donations.** Please ask someone on the commission if you have any questions about this rule.
15. **50 student signatures must be collected by the Campaign Rules Meeting on Friday Feb. 24th at 5:00PM.** In order to be considered a candidate, you must present all signatures to the Election Commission.
16. **Candidates must check with their RLC before campaigning in any on-campus housing building.** Every RLC has a different policy regarding posters and soliciting votes in common areas. Just ask them before you do anything they might have a problem with. We will be emailing the ballot to all RLC's so they will know who you are.
17. **Candidates must include on every campaign poster the following information:** Including this information not only helps us increase voter turnout but is your advantage.



To vote simply click the link in the email from the CCSGA you will receive on Thursday March 8th. You may vote *once* from any computer until **7PM Thursday**. Questions? Problems? Email ccsga@coloradocollege.edu

Violation of ANY of these rules may result in the disqualification of your candidacy.

Any complaints or reports of election rules violations should be submitted to:

Arielle.rocca@coloradocollege.edu

Winning. As mandated by the CCSGA Constitution, a candidate from any district position needs only to win a simple majority (more than 50%) to hold office. The candidate who wins the most votes for each council position will hold office.

Run-off Elections. If one candidate does not receive more than 50% of the vote then a run-off election will be held the following Monday. We will give you more information if such an election is necessary.